

FreeDAM is also the complete accounting solution for your business. The accounting side of FreeDAM is password protected, date driven and totally integrated with the funeral database side of the program.

This means that when an invoice or receipt is issued to a Debtor (case) the resulting balance shows immediately with no need to export and import data between modules. FreeDAM works like one would expect from software designed by funeral directors - seamlessly.

An invoice exists for this case and the Balance due is displayed.

**FreeDAM Funeral Management Software**  
**CASE INFORMATION**  
 Frayers Funeral Services Ltd  
 Quay Street, Hamilton

Case Entry: 2665 Warren Robert Goodie - 90 Yrs M, (Mr) 1 APR 05 - 30 SEP 05

Accounting Summary:

Current	6987.97
<b>Nett Due</b>	<b>6987.97</b>
<b>Total Due</b>	<b>6987.97</b>

Date Issued	Date Posted	Type	Reference	Amount	Discount	Balance
28 SEP 05	12 SEP 05	Inv	70	6987.97		6987.97

Accounting Summary:

Current	5376.32
<b>Nett Due</b>	<b>5376.32</b>
<b>Total Due</b>	<b>5376.32</b>

Date Issued	Date Posted	Type	Reference	Amount	Discount	Balance
28 SEP 05	12 SEP 05	Inv	70	6987.97		6987.97
28 SEP 05	28 SEP 05	Rec	DC28.9	-1611.65		5376.32

A receipt equal to the amount of the WINZ grant has now been added to the case (with the WINZ Receipt button). One can see the Invoice and the Receipt here.

The Balance reflects the change in the amount owing.

Funeral Directors using FreeDAM are enjoying being able to create invoices in a very short period of time with no typing.

**Create invoices - without any typing!**

The Casket and Urn prices are picked up from data already entered as is the place of death, the deceased's residence, the title of the Cemetery or Crematorium and any other required details.

The service fee is automatically calculated by the selections made when the invoice text is generated. Travel and mileage is also added automatically at what ever rate you wish to set it at.

The invoices are fully descriptive, particular and personal as to each case and 100% correct concerning the GST on disbursements!

Freedom Marketing will customise (at no charge to you) the invoice to meet your required needs and letterhead.

You will enjoy invoicing with FreeDAM.

**TAX INVOICE No.: 70**  
G.S.T. No.: XX-YYY-ZZZ

Case Ref.: 2665  
Date: 28 Sep 05

cc:  
C/- Mrs D Goodie  
32 Frank Street  
Hamilton

Estate of The Late Mr W R Goodie  
C/- Kette Smith and Smith  
P O Box XXXX  
HAMILTON

**For services in connection with the Funeral of  
The Late Warren Robert Goodie who died on 12th September 2005**

DESCRIPTION: Attending the Family at our premises and receiving of instructions; Transfer of Mr Goodie from Waikato Public Hospital, Hamilton to our premises; Temporary care of Mr Goodie; Securing of the Medical Document; Care, preparation, embalming and presentation of Mr Goodie for the Family Flowers; Arranging for the insertion of the Newspaper Notices; Attending to the arrangements and liaising with the Funeral Celebrant, the Organist, the Caterers, the Waitress the Bugler and The Hamilton Crematorium Authority as required; Provision of the Chapel Facilities for the Funeral Service; Preparation of the Order of Service on Saturday, 17th September in cortège to a private cremation; Conveyance of Mr Goodie by hearse from The Frayers Chapel, Quay Street, Hamilton after the Funeral Service on Saturday, 17th September in cortège to a private cremation; Directing of the Funeral Service; Provision of a Certified copy of the Death Certificate for the Estate; Attending to the payment of expenses incurred; Registering of the Death at Wellington and all matters and attendances incidental thereto.

Estate of The Late Mr W R Goodie  
C/- Kette Smith and Smith  
P O Box XXXX  
HAMILTON

Ref. No. 2665  
28th September 2005

cc:  
C/- Mrs D Goodie  
32 Frank Street  
Hamilton

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C/- Kette Smith and Smith  
P O Box XXXX  
HAMILTON

**TAX INVOICE No.: 70**  
G.S.T. No.: XX-YYY-ZZZ  
Case Ref.: 2665  
Date: 28 SEP 05

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The Late Warren Robert GOODIE  
who died on 12th September 2005**

DESCRIPTION: Attending the Family at our premises and receiving of instructions; Transfer of Mr Goodie from Waikato Public Hospital, Hamilton to our premises; Temporary care of Mr Goodie; Securing of the Medical Document; Care, preparation, embalming and presentation of Mr Goodie for the Family Flowers; Arranging for the insertion of the Newspaper Notices; Attending to the arrangements and liaising with the Funeral Celebrant, the Organist, the Caterers, the Waitress the Bugler and The Hamilton Crematorium Authority as required; Provision of the Chapel Facilities for the Funeral Service; Preparation of the Order of Service on Saturday, 17th September in cortège to a private cremation; Conveyance of Mr Goodie by hearse from The Frayers Chapel, Quay Street, Hamilton after the Funeral Service on Saturday, 17th September in cortège to a private cremation; Directing of the Funeral Service; Provision of a Certified copy of the Death Certificate for the Estate; Attending to the payment of expenses incurred; Registering of the Death at Wellington and all matters and attendances incidental thereto.

To: Arranging The Funeral of The Late Warren Robert Goodie of 32 Frank Street, Hamilton who died on Monday, 12th September 2005.

To: Professional Services	\$ 2,921.60
To: Supplying the Tiered Top Solid Natural Rimu Panelled Casket including handles, ornaments, inscribed nameplate and casket drapery	\$ 1,885.00
To: Disbursements and Other Charges (GST Exclusive, if any)	\$ 600.83
To: Being the following expenses and debts incurred on behalf of the estate:	\$ 1,404.92
Video Cassette Tape	13.33
Audio Cassette Tape	10.67
Certified Copy of Death Certificate (1 @ 26.00 ea)	23.11
Waitress's Fee	53.33
Order of Service Sheets (90 @ 1.70 ea)	136.00
Waikato Times Newspaper Notice (2)	128.88
NZ Herald Newspaper Notice (15 lines @ 4.47)	59.60
Organist's Fee	60.00
Casket Flowers	195.56
Medical Referee's Release	26.67
Cemetery & associated Fees	697.78

To: GST as applicable ..... \$ 776.45

Trimmed, fitted and furnished ..... \$ 2,921.60  
 PLUS G.S.T. ..... \$ 1,885.00  
 Total ..... \$ 600.83  
 Total of The Estate: ..... \$ 1,580.54

FreeDAM tracks which debtors have not paid any money on their account in the last month and is able to charge them interest. The interest rate is able to be changed at any time and statements can be printed for any debtor, or once a month for all debtors who have an outstanding balance. An accompanying letter may be sent along with it from the credit control and mail-merge section.

Just load the printer with letterhead paper and the personalised statements and letters will print out one after another.

Change the letterhead for envelopes and FreeDAM will print all of those for you as well.

Estate of The Late Mr W R Goodie  
 C/- Kette Smith and Smith  
 P O Box XXXX  
 HAMILTON

Our Ref.: 2665  
 28 September 2005

Dear Sir/Madam,

Thank you for your telephone call.

We enclose the Automatic Payment form filled in with our account details and the amount of \$100.00 per month.

There is r  
 As you w  
 We appre  
 Yours fait  
 George H  
 pp Frayer

**STATEMENT as at: 30 SEP 05**

Account Ref: 2665

PLEASE QUOTE THIS ACCOUNT REFERENCE  
ON ALL ENQUIRIES & CORRESPONDENCE

DATE	REF	PARTICULARS	DEBIT	CREDIT	E. & O.E. BALANCE
28 SEP 05	Inv 70		6987.97		6987.97
28 SEP 05	Rec DC28.9	WINZ Grant received on A/c		1611.65	5376.32

**REMITTANCE ADVICE**

3 Months & Over	2 Months	1 Month	Current	AMOUNT DUE
			5376.32	<b>OUTSTANDING: 5376.32</b>

Account: Estate of The Late Mr W R Goodie As at: 30 SEP 05 A/c Ref.: 2665  
 Payments received after the last day of the month will appear on next month's statement. E. & O.E.

TERMS: This account may now be past due and incur INTEREST & other LATE PAYMENT CHARGES for credit

RECEIPTS NOT ISSUED UNLESS REQUESTED

IF THE ACCOUNT IS TO BE RE-DIRECTED OR YOUR NAME OR ADDRESS HAS CHANGED Please fill in the new details below:

Name/ADVISOR: .....  
 ADDRESS: .....

**AUTHORITY FOR AUTOMATIC PAYMENTS**

Not to operate as an assignment of an agreement)

**IMPORTANT PLEASE TICK**

This is a new authority  
 from \_\_\_\_\_ (first payment date), this authority replaces existing authorities of \$ \_\_\_\_\_ in favour of the same payee.

Reference: 2 6 6 5

OR  Until further notice  Tick

Monthly  Specify other period

and complete section on reverse (use the dotted lines)

Number Account Number R/O No  
 0 0 0 0 0 0 0 0 0 0 0 0

Details to appear on payee's bank statement.

Particulars	Code	Reference
G O O D I E	M R W R	2 6 6 5

**AUTHORISATION**

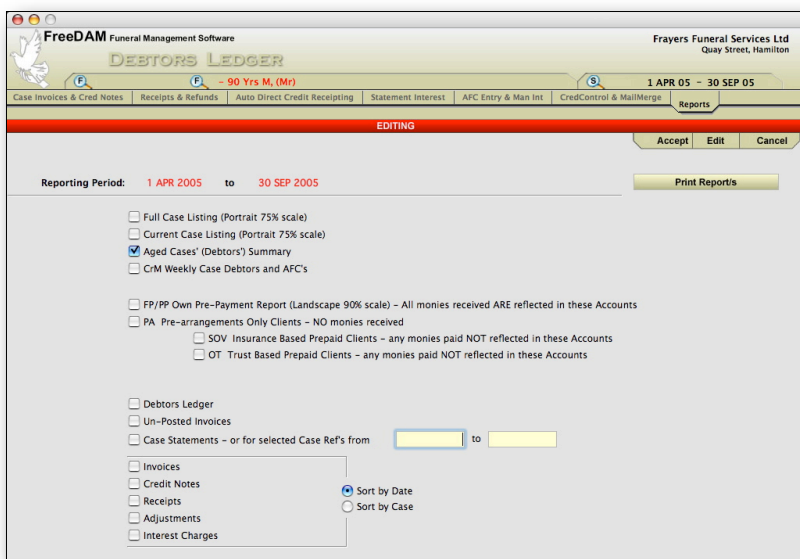
- Please make this automatic payment as detailed by debiting my/our account.
- We understand and accept that the Bank accepts this authority only on the conditions overleaf.

Name of account - customer to complete

One of the most useful reports generated from the Debtors Ledger is the “Aged Cases (Debtors) Summary”. This will tell you who still owes you money and the total amount outstanding. As FreeDAM is totally integrated you do not have to do anything other than to set the reporting period (date driven) tick the reports that you want and hit print.

On the Debtors Ledger the following reports are available.

- Full Case Listing
- Current Case Listing
- Aged Cases’ (Debtors) Summary
- Credit Management Weekly Case Report
- Own Pre-Payment Report
- Pre-Arrangements Report
- Sovereign Insurance Report
- Own Trust Report
- Debtors Ledger
- Un-Posted Invoices
- Case Statements
- Invoices
- Credit Notes
- Receipts
- Adjustments
- Interest Charges



FRAYERS FUNERAL SERVICES LTD		29 SEP 2005 – Page 1						
		Aged Debtors Summary to 30 SEP 2005						
Case	Estate Name	3 Months	2 Months	1 Month	Current	Total Due	Incl's AFC & Mnthly Int.	To Credit Mgmt
2000	Jones, Mrs F	3361.03				3361.03	129.00	
2250	Stevenson, Mr H J	2600.00				2600.00		
2251	Frances, Mrs M E	2263.52				2263.52	33.75	
2252	Hutton, Mr D J	3585.00				3585.00	210.00	
2253	Prendergast, Mrs A E	3237.77				3237.77		
2554	Scotts, Mr D W	4066.11				4066.11	60.09	
2555	Priest, Mrs E S	4050.28				4050.28		
2556	Smith, Mrs N J	2231.75				2231.75	32.98	
2559	Smith, Mr S J	2048.13				2048.13		
2602A	Becker, Mr H J	2756.25				2756.25		
2608	Watson, Mr J H	4204.38				4204.38		
2630	McFaben, Mr J S	3777.02				3777.02		
2630F	Melody, Mrs S	247.50				247.50		
2631	Stacy, Mrs M F	4576.22				4576.22		
2632	Straitwaith, Mr A S	294.38				294.38		
2633	Sueve, Miss D L	3186.88				3186.88		
2634	Roberts, Mrs J S	3720.16				3720.16		
2665	Goodie, Mr W R				5376.32	5376.32		
2666	Arkwright, Mr J H	2622.88				2622.88		
2700	Tucker, Mr F G	866.88				866.88		
3000	Bridges, Mrs C M	2655.19				2655.19	230.81	
Total of all Debtors		56371.33			5376.32	61747.65	696.63	
						Less accrued interest	696.63	
						Balance	61051.02	
						Debtors Control A/c	61051.02	

FreeDAM contains a General Ledger with the ability to do the cashbook entries, reconcile bank statements, make Journal entries and enter/change any suppliers details.

In addition you are able to create a deskbank file for outwards payments to suppliers if your bank supports this.

You are able to see how much money you have spent with any supplier at a glance.

The reports available are the Chart of Accounts, Trial Balance, Account Activity, Profit and Loss, Balance Sheet, GST Reports, Supplier Analysis, Journal Entries, Cheques/Payments and Deposits and Receipts.

FRAYERS FUNERAL SERVICES LTD										
Performance Statement 1 APR 2005 to 30 SEP 2005										
Period					Year To Date					
	This Year	Last Year	%	Budget	%	This Year	Last Year	%	Budget	%
Services	2922	14200	21			2922	14200	21		
Merchandise	1885	12415	15			1885	12415	15		
Disbursements	1405	7042	20			1405	7042	20		
Monumental										
Police Contracts										
Cash - Misc.										
Interest Received										
Bad Debts Recovered										
<b>Sales</b>	<b>6212</b>	<b>33657</b>	<b>18</b>			<b>6212</b>	<b>33657</b>	<b>18</b>		
Casket Supplies										
Hardware Supplies										
Furnishing Supplies										
Headstones & Plaques										
Mortuary Consumables										
Selling Expenses										
Selling Expenses - No GST										
Discounts Received										
<b>less Purchases</b>										
<b>Gross Profit</b>	<b>6212</b>	<b>33657</b>	<b>18</b>			<b>6212</b>	<b>33657</b>	<b>18</b>		
<b>% Sales</b>	<b>100</b>	<b>100</b>	<b>100</b>			<b>100</b>	<b>100</b>	<b>100</b>		
Accident Compensation Lev										
Accountancy Fees										
Advertising & Sponsorship										
Audit Fees										
Planning Consents										
Bad Debts Written Off										
Bank Fees & Charges										
Cleaning & Security										
Computer Supplies										
Debt Recovery Commissions										
Discounts Allowed										
Electricity										
FML Software SMR Fees										
F/Plan Commissions										
Insurance										
Interest Paid										
Equipment Lease										
Interest Paid on HP										
Legal Expenses										
Petty Cash & General										
Postage & Delivery										
Printing & Stationery										
Protective Clothing										
Rates										
Rent										
Repairs & Maintenance										
Staff Wages/Salaries										
Staffroom										
Staff Training										
Subscriptions & Fees										
Telephones, Fax & Paging										
Travelling Expenses										
Vehicle Expenses										
Interest Paid on S/hldrs										
Depreciation										
<b>less Expenses</b>										
<b>Net Profit</b>	<b>6212</b>	<b>33657</b>	<b>18</b>			<b>6212</b>	<b>33657</b>	<b>18</b>		
<b>% Sales</b>	<b>100</b>	<b>100</b>	<b>100</b>			<b>100</b>	<b>100</b>	<b>100</b>		

